



Peterborough Youth Soccer Club

Apply to be our Director of Referees.

Help refs succeed. Help kids play.

Position summary

Pay	\$850 per month all year (honorarium). PYSC also pays for your annual referee registration.
Time	The heaviest workload is during our outdoor season (May-August), but work will also occur for our indoor season (Oct-Feb) and all year round.
Position	Start: Sept 2025 After initial appointment, the position comes up for election at the PYSC fall annual general meeting every two years (2025, 2027, etc.).
Application deadline	August 5, 2025

Requirements

- Must be a current CSA registered referee in good standing.
- Must be at least 18 years old, living in the Peterborough area.
- Must have organizational skills, computer skills, and written communication skills.

How to apply

Email Jay Fitzsimmons (PYSC Secretary) at secretary@pysc.on.ca by August 5 with your application. A formal resume is not required. Your application should describe:

- why you want this position;
- your referee experience;
- your coordination experience; and
- your computer expertise (e.g., could you learn to use a referee assignment system such as [PowerUp Sports](#)).

About PYSC

PYSC is a registered non-profit corporation. Since 1972 we have provided recreational, grassroots soccer to youth in the Peterborough area. Every year we have between 1500 and 2000 players aged 4-18, with a busy outdoor season (in fields across the city on weekday evenings Mon-Thurs) and a smaller indoor season (in school gyms on weekends). We are part of the East Central Ontario Soccer Association district of Ontario Soccer.

About the role

PYSC has more than 100 active referees, ranging in age from 12 to Very Experienced. The Director of Referees is the main assignor and leader of our referees. You will ask refs to submit their dates of availability, then assign games based on referees' credentials, performance, and development. The vast majority of our games use a single referee (no assistant refs). The Director of Referees will also help recruit new referees and retain existing referees, and serve on our club's Board of Directors (monthly meetings).

Specific duties:

- Oversee referees and make recommendations to the Board for improvements.
- Responsible for recruitment, education, and development of referees, in addition to the efforts of ECOSA.
- Organize an on-field session before each outdoor season to ensure referees understand club approach to games (e.g., retreat line, how to report inappropriate behaviour, etc.). Can be scoped to new or all officials, as deemed appropriate.
- Be available to all referees with questions or issues encountered during the season.
- For all regular season games and special games (e.g., U5 Day, All Winners Tournament, playoffs):
 - Solicit referees' availability. Assign games to referees. Ensure proper coverage for all games, considering referees' age, experience, classification, reliability, and performance.
- Handle miscellaneous referee issues.
- Ensure adherence of all referees to Ontario Soccer and ECOSA policies and procedures, code of conduct, and Club policies and procedures.
- Recommend pay rates to the Board before each season that are locally competitive and enticing to small-sided and full-sided refs.
- Calculate amount of pay owed to officials. Request such payment from Treasurer.
- Explore opportunities for referee retention such as mentoring, equipment provision, registration reimbursement, appreciation and respect initiatives, etc.
- Share info with referees about referee development courses/opportunities, and assist them in registration and reimbursement processes where appropriate.

- Liaison with Branch and ECOSA on referee issues. Explore opportunities for collaboration (e.g., training sessions; identify promising referees for Branch assignments; etc.).
- Share information with referees where appropriate (e.g., new rules/procedures).